**Application for Financial Hardship Loan as a result of being taxed at the higher rate on all earnings (D0)**

I would like to request a temporary financial hardship loan:

|  |  |
| --- | --- |
| Name: |  |
| Designation: |  |
| Payroll Number: |  |
| Amount Requested: Not exceeding the difference between your net pay in the month and your expected net pay for the month |  |

I agree that it is my responsibility to inform HMRC of my incorrect tax code prior to my next salary.  
This loan will be deducted, in full, from my next salary from NHS Education for Scotland.

|  |  |
| --- | --- |
| Signature of claimant: A scan or photograph of this form containing your signature will be accepted. Typed names will not be accepted. |  |
| Date of Request: |  |

For NES Use only:

|  |  |
| --- | --- |
| Approved By (Senior Finance Team Member): |  |
| Date Approved: |  |
| Date Faster Payment Sent  (Finance Team): |  |