

Monitor and Review assessments

Ongoing monitoring by OH, HR and H&SA with process revisited if any significant changes to either workstation or individual

No

SELF REFERRAL

No

H&SA to organise a specialist ergonomic assessment. Line manager to purchase additional equipment identified as being necessary.

No action

action

Has the purchase and use of this equipment resolved the issues? **Or \*\***Major item of equipment requested/required (e.g. Chair)

See\*\*

No

Temp.Staff/ Agency Staff see 4.8.2 Appendix 3:

**DSE Assessment Process Flowchart**

HSMP 09 F2 Appendix 2

Has the management assessment and the purchase/ use of additional equipment resolved the issues?

Has a course of physiotherapy been identified by the OH report?

NES User carries out DSE Self assessment after completing the DSE e- learning package

Contact H&SA

Trained DSE assessor to be engaged to carry out a NES management assessment. Any additional equipment identified as necessary to be purchased by line manager.

Referral made to OH for a report. OH may require additional equipment, a course of physiotherapy or a specialist ergonomic assessment.

No action

No action

No action

OH /HR Keep records

Have all DSE issues now been resolved?

Has a specialist ergonomic assessment been identified by the OH report?

Highlight and discuss issues with line manager who will purchase any minor equipment required.

DSE working identified

Has the self assessment identified any unresolved issues?

Yes

Carry out 6 physio sessions and determine if the issues have now been resolved/remedied

No

Yes

No

Yes

Yes

No

Yes

Yes